

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 10, 2018 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Santagata	R. Smith
R. Delano	J. Alvarez	
J. Formisano	C. Santore	
J. Johnston	A. Zorzi	

Chairman Santagata informed the board that a letter was received from James Pontoriero, Supervisor of the State of NJ DEP Division of Water Quality Bureau of Environmental, Engineering & Permitting to Frank Carpino providing a copy of the treatment works approval for the Liberty Village project. The approval is valid for a period of 2 years from the issuance date.

Robert Smith of Remington, Vernick & Walberg sent a letter to Chairman Santagata and the board with the recommendation of award for the Louis Drive Sanitary Sewer Extension bids that were received on December 12, 2017. In accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the contract should be awarded to the lowest bidder which appears to be Jersey Construction, Inc. who submitted a bid in the amount of \$224,225.00. The award is contingent upon approval of the MUA Solicitor and funds being available.

m/Baker s/Delano to award the bid for the Louis Drive Sanitary Sewer Extension project to Jersey Construction, Inc. in the amount of \$224,225.00. m/passed

An email was received from Robert Casella of Testa, Heck, Testa & White, Solicitor for the BBMUA, stating that he reviewed the bids for the Louis Drive Sanitary Sewer Extension project and he approves Mr. Smith's recommendation.

m/Baker s/Delano to adopt Resolution R-4-2018 awarding the contract for the Louis Drive Sanitary Sewer Extension project to Jersey Construction, Inc. in the amount of \$224,225.00. m/passed

An email was received from Robert Smith to Chairman Santagata requesting authorization to approve the construction observation and contract administration phase of the original proposal for the Louis Drive Sanitary Sewer Project for an amount not to exceed \$31,800.00.

m/Baker s/Delano to authorize Remington, Vernick & Walberg to proceed with the construction observation and contract administration phase of the Louis Drive Sanitary Sewer Extension Project proposal in the amount not to exceed \$31,800.00. m/passed

Robert Smith of Remington, Vernick & Walberg sent an email to Alex Rodac of AC Schultes, Inc. providing a copy of Change Order No. 2 – Final for the Service of Well No. 3 project for signatures and return to close out the project. Once this is received final payment can be made.

Mr. Smith informed the board that the new screen was delivered by Emerald Equipment a few weeks ago. Once it was delivered the electrician came out and discovered that the motor was not manufactured to the spec detailed out in the bid documents. The supplier tried to indicate that it would run on 230 as opposed to 480 which is what the plate on the motor said but the electrician had some concerns about that. Emerald came down and pulled the motor and we are waiting for them to come back and put the new motor in. Fortunately, Alan Zorzi didn't allow them to take the old screen away and they hooked that back up until the new screen is fully operational. Mr. Smith talked to the supplier representative on January 9, 2018 and he stated they should have the new motor on by the end of the week. That is not a guarantee because they said the same thing last week.

m/Formisano s/Baker to approve the treasurer's report as read. m/passed

Secretary Treasurer, Cheryl Santore, provided the board with a copy of the 2017 dividend check that was received from the N.J.U.A.J.I.F in the amount of \$6,246.61 for their records.

Ms. Santore received an email from Beth Ruhl at Franklin Township stating the amount owed to the BBMUA for septage received at our plant by JL Septic in the amount of \$10,534.06 was sold on their tax sale and as soon as the check is available it will be

mailed to the BBMUA. A copy of the check was received and provided to the board for their records.

Secretary Cheryl Santore opened the (RFQ's) Request for Qualifications for Professional services on January 9, 2018 at 10:30 am as advertised in the official newspapers of the BBMUA. All the RFQ packages were received within the timeframe and the recommendations to the board members were set forth after their review and discussion. The following awards will be made at our reorganization meeting on February 14, 2018 and resolutions will be adopted at that time:

Auditing: Romano, Hearing, Testa & Knorr

Engineering: Remington, Vernick & Walberg

Solicitor: Testa, Heck, Testa & White

m/Baker s/Johnston to adopt resolution R-1-2018 adopting a new Cash Management Plan for the Calendar Year 2018 pursuant to N.J.S.A. 40A:5-14. m/passed

m/Baker s/Johnston to adopt resolution R-2-2018 establishing minimum standards for prospective contractors and subcontractors for Authority Projects. m/passed

m/Baker s/Delano to adopt resolution R-3-2018 authorizing contracts with approved state contract vendors for contracting units pursuant to N.J.S.A. 40A:11-12a. m/passed

m/Baker s/Johnston to approve the minutes of the regular meeting held on December 13, 2017. m/passed

Plant Superintendent Alan Zorzi informed the board that he received emails from Eva Deitz, Administrative Assistant at Cambria Solar Construction, LLC requesting his signature on two pages of the revised interconnection application. Mr. Zorzi told Ms. Deitz that he did not want to sign anything without the board giving him permission to sign the revised application. The application has been submitted without Mr. Zorzi's signatures.

Mr. Zorzi also informed the board that they had 2 water breaks in the last month. Once the cold weather hits this is a frequent occurrence. One was a service failure on Central Avenue on 12/27/17. Mr. Zorzi had to shut the water tank down which made the entire town have low water pressure but they were able to get that fixed and get everyone back up. Another break was on Wheat Road on 1/8/17 that was a saddle failure also. The severe cold has been affecting the wastewater nitrification as well. Hopefully the warmer weather will be able to help rebound this.

Mr. Zorzi stated that there are three heaters down at the plant. One heater is in the recycle room and Scolfo Electric is working on repairing that. The filter room and pump room have infrared heat in them and that heat is out. He put alternate heat in those rooms and Falasca is going to come out and repair that problem.

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 15. m/passed

m/Baker s/Johnston to pay all bills presented for the month of January 2018. m/passed

The next regular meeting will be held on January 24, 2018 at 7:00 p.m.

m/Delano s/Formisano to adjourn the meeting 7:19 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary